

NORTHWIRE, INC. Supplier Routing Instructions

Dear {Sort Name}:

As a NORTHWIRE, INC. Supplier, you are required to comply with the below routing instructions unless approved in writing by NORTHWIRE, INC. Questions or concerns over these instructions should be directed to your primary buyer at NORTHWIRE, INC.

Effective Friday, August 1st, 2025, all shipments to Northwire must adhere to the following Routing Guide instructions. Failure to comply may result in delayed or discounted payment of the invoice by the difference in freight costs.

- 1) Northwire's Purchase Order number and Part number must appear on all shipping documents, which should include:
 - a: Packing List
 - b: Certificate of Compliance/Analysis
- 2) Shipments must be consolidated weekly unless otherwise directed.
- 3) Authorization is required from the buyer for any expedited shipping.

Routing Guide

Parcel Shipments Domestic & International (up to 150 lb)

- 1) Preferred carrier is FedEx Ground
Shipping to Osceola, WI: use acct# 101464180
Shipping to Santa Teresa, NM: use acct# 304245280
- 2) Second choice (if FedEx is not an option in your area) is UPS Ground
Shipping to Osceola, WI: use acct# 580402
Shipping to Santa Teresa, NM: use acct# 75A0Y9

Standard Truck Freight, Over 150 lbs., Less than Truckload (LTL), Including Canada

- 1) Contact Fetter Logistics, 866-342-5354 or 715-246-1600

(Must use BOL that Fetter Logistics supplies for proper billing)

Or

- 2) FedEx Freight (up to 15 ft of trailer space or 15,000 lbs.)
Shipping to Osceola, WI: send Collect, Acct# 343342799
Shipping to 11 Earhardt Way, Santa Teresa, NM: send Collect, Acct# 90490666
Shipping to 2750 Airport Rd, Suite 100, Santa Teresa, NM: send Collect, Acct# 961818079

Truckload, Partial Truckload (More than 15 ft of trailer space or 15,000 lbs.), and Oversized Freight

- 1) Contact Fetter Logistics, 866-342-5354 or 715-246-1600
(Must use BOL that Fetter Logistics supplies for proper billing)
- 2) All freight shipments of more than 10 pallets must have a delivery appointment.
Contact: Jim Bystrom @ 715-417-3325, jbystrom@lemo.com
or Jeff Cronick @ 715-417-3332, jcronick@lemo.com

Expedited Freight (Over 150 lbs.), Including Canada

- 1) Contact Fetter Logistics, 866-342-5354 or 715-246-1600
(Must use BOL that Fetter Logistics supplies for proper billing)

Or

- 2) FedEx Express Freight (Air Freight)
Shipping to Osceola, WI: use acct# 101464180
Shipping to Santa Teresa, NM: use acct# 304245280

International Freight (Over 150 lbs) (Except Canada)

- 1) Preferred Carrier is FedEx Express Freight (Air Freight)
Shipping to Osceola, WI: use acct# 101464180 collect
Shipping to Santa Teresa, NM: use acct# 304245280 collect
- 2) Second choice is EMO Trans, Inc

ASN (Advanced Shipment Notice) Instructions

As we continue to increase efficiency, NORTHWIRE, INC. has implemented the following ASN instructions.

As a NORTHWIRE, INC. Supplier, you are required to comply with these instructions; failure to comply may result in delayed payment of invoice. Any questions or concerns over these instructions should be directed to the NORTHWIRE, INC. buyer listed on the purchase order. Email Domestic & International Paperwork to:

[SupplierCertifications NW@lemo.com](mailto:NW@lemo.com).

- The subject line of the email should be formatted as follows: Certificate of Conformance, Northwire PO No. & Northwire Item No.
 - Example: Certificate of Conformance, PO #5944, Item No. abc-123-xxx

Domestic

- 1) Packing List.
- 2) Certificate of Compliance/Analysis

International

Documentation is to be placed in carton #1 of shipment and labeled clearly, DOCUMENTATION ENCLOSED

- 1) Packing List.
- 2) Certificate of Compliance/Analysis
- 3) Commercial Invoice

**Above required documentation is to be sent prior to shipment of the product.*