



## **NORTHWIRE, INC. Supplier Routing Instructions**

### Dear {Sort Name}:

## Please SIGN AND RETURN THE ATTACHED DOCUMENT BY FRIDAY, April 10, 2020

In an effort to increase efficiency and reduce transportation costs, NORTHWIRE, INC. has contracted with Fetter Logistics, Inc. As a NORTHWIRE, INC. Supplier, you are required to comply with the below routing instructions unless approved in writing by NORTHWIRE, INC. Questions or concerns over these instructions should be directed to Fetter Logistics, Inc or your primary buyer at NORTHWIRE, INC.

*Effective Monday, March 9th,* all shipments to Northwire must adhere to the following Routing Guide instructions. Failure to comply may result in delayed or discounted payment of invoice by the difference in freight costs.

#### **Routing Guide**

- 1. Fetter Logistics, Inc; P.O. Box 484; Hudson, WI 54016 should appear as the **Bill To** on all freight bills in which NORTHWIRE, INC. is responsible for Freight Costs.
- 2. NORTHWIRE, INC. purchase order number must appear on all shipping documents.
- 3. Shipment should be consolidated daily.
- 4. <u>Standard Truck Freight, Less than Truckload (LTL).</u> Call Fetter Logistics, Inc. (866) 342-5354 or (715) 246-1600 or via the web <u>www.fetterlogistics.com</u>
- 5. <u>Expedited Freight</u>, Call Fetter Logistics, Inc. (866) 342-5354 or (715) 246-1600 or via the web <u>www.fetterlogistics.com</u>
- 6. <u>Truckload, Partial Truckload and oversize freight</u> Call Fetter Logistics, Inc. (866) 342-5354 or (715) 246-1600 or via the web <u>www.fetterlogistics.com</u>
- 7. <u>International Freight</u> Call Fetter Logistics, Inc. (866) 342-5354 or (715) 246-1600 or via the web <u>www.fetterlogistics.com</u>
- 8. <u>Fed Ex Parcel (Fed Ex), 0-150# Northwire Preferred Parcel Carrier</u> Send collect to NORTHWIRE, INC. Osceola WI, acct # 101464180 Send collect to NORTHWIRE, INC. Santa Teresa NM, acct # 304245280
- United Parcel Service (UPS), 0-150# (only utilize UPS Service if Fed Ex is not an option for your area) Send collect to NORTHWIRE, INC. Osceola WI, acct # 580402 Send collect to NORTHWIRE, INC. Santa Teresa NM, acct #75A0Y9

Northwire Southwest Facility 11 Earhardt Way Santa Teresa, NM 88008 +1 575.443.6300 +1 575.874.1555 fax Quality Management System ISO 9001 Certified ISO 13485 Certified SAE AS9100 Certified ISO 17025 Qualified Compliance ITAR & EAR Registered CAGE Code 7V821





# ASN (Advanced Shipment Notice) Instructions

As we continue to increase efficiency, NORTHWIRE, INC. has implemented the following ASN instructions.

As a NORTHWIRE, INC. Supplier, you are required to comply with these instructions; failure to comply may result in delayed payment of invoice. Any questions or concerns over these instructions should be directed to the NORTHWIRE, INC. buyer listed on the purchase order. Email Domestic & International Paperwork to:

SupplierCertifications\_NW@lemo.com.

- The subject line of the email should be formatted as follows: Certificate of Conformance, Northwire PO No. & Northwire Item No.
  - Example: Certificate of Conformance, PO #5944, Item No. abc-123-xxx

#### **Domestic**

- 1) Packing List.
- 2) Certificate of Compliance/Analysis

## **International**

Documentation is to be placed in carton #1 of shipment and labeled clearly, DOCUMENTATION ENCLOSED

- 1) Packing List.
- 2) Certificate of Compliance/Analysis
- Commercial Invoice
  \*Above required documentation is to be sent prior to shipment of product.

Northwire Headquarters 110 Prospect Way Osceola, WI 54020 +1 800.468.1516 | +1 715.294.2121 +1 715.294.3727 fax Cableinfo\_northwire@lemo.com Northwire Southwest Facility

11 Earhardt Way Santa Teresa, NM 88008 +1 575.443.6300 +1 575.874.1555 fax Quality Management System ISO 9001 Certified ISO 13485 Certified SAE AS9100 Certified ISO 17025 Qualified Compliance ITAR & EAR Registered CAGE Code 7V821